

Library Board of Trustees Meeting
April 16, 2024

The Knoxville Public Library Board of Trustees met at the library on Tuesday, April 16, 2024 at 4:00 p.m. Members present were Erin McBride, Jan Evans, Elly Shaw, Lindsey Carlson, and Laura Kendrick.

The meeting was called to order by Lindsey Carlson. Shaw moved, McBride seconded to approve the minutes of the March 19, 2024 meeting as mailed. Motion passed unanimously. McBride moved, seconded by Shaw to approve the minutes of the special meeting on March 29, 2024 as mailed. Motion passed.

Roslin gave the librarian's report for March 2024. 4,097 physical and 1,622 downloadable items were checked out. There were 2,068 visits in March, averaging about 79 visitors a day. There were 19 programs held in the library or with outreach, an attendance of 383. A power outage in the morning caused some disruption but everything was back to normal.

The mayor read a proclamation for National Library Week which was celebrated April 7 – 13. Roslin thanked the board for the ice-cream treats. COC also brought flowers and snacks for the staff. The Friends group made \$1400 from the book sale and has voted to give \$1800 for the SRP. Several donations have also come in from sororities, businesses, and civic groups.

Preparations are being made for the Summer Reading program with the theme "Read, Return, Repeat" starting May 28. There will be lots of activities as well as performers: cockatoo encounters, butterfly tents, bubble stations, and the insect zoo. The MCCF grant was turned in with a request for \$3,000. Several applications have come in for the adult services librarian position.

Under Media Strategy Plan, the library will advertise upcoming events in the usual media channels, especially social media. The library also subscribes to a texting service. Paid advertising is rotated with the newspapers in town.

Evans moved, McBride seconded that the revenue and expense report for March be approved. Motion was unanimous. Shaw moved, seconded by Kendrick that the city trust report be approved. Motion passed unanimously. Kendrick moved, Evans seconded the approval for payment of bills for April. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board discussed the library park. Fence posts have been drilled in. A pre-construction meeting was held on April 10. Minutes by Jason Cooper are enclosed. Work should begin sometime this week if the weather cooperates. Roslin was authorized to sign the proposal by Terracon for special inspections.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, May 21, 2024 at 4:00 p.m. at the Knoxville Public Library.

Roslin Thompson
Secretary