

**Library Board of Trustees Meeting
November 11, 2024**

The Knoxville Public Library Board of Trustees met at the library on Monday, November 11, 2024 at 5:00 p.m. Members present were Laura Kendrick, Lindsey Carlson, Erin McBride, Elly Shaw, Jan Evans, and John Mertz. Dave Garcia was absent. Staff present were Roslin Thompson and Holly Shelford.

The meeting was called to order by Lindsey Carlson. There were no public comments. McBride moved, Shaw seconded to approve the minutes of the October 14, 2024 meeting as mailed. Motion passed unanimously.

Roslin gave the librarian's report for October 2024. Total circulation was 3,071 printed materials, 770 non-print materials. Electronic materials numbered 1,731 items. Computer usage was 433 and the AWE computer portal was down so no statistics were recorded for the last month. There were 1,219 recorded wireless usage. There were 1,925 visits in the month, an average of 74 visitors a day.

There was good attendance at every program. Two preschool classes visited the library for Halloween story time; we had 4 author presentations with 125 attendees; 2 school visits reached 334 children and 23 adults, a ribbon-cutting ceremony for Dixie's Garden was well-attended, and regular programming kept the staff busy.

Under Media Strategy, the library will continue promoting its programs and services as we work on the December calendar.

Kendrick moved, Evans seconded to approve the revenue and budget report for October. Motion passed. Evans moved, seconded by Shaw to approve the balance sheet or city trust report for October 2024. Motion passed. Shaw moved, seconded by McBride to approve the payment of bills for November. Motion passed and a copy is attached to the minutes.

Under Unfinished Business, the board discussed the second reading of the Meeting Space Policy. Shaw moved, seconded by McBride to table it until the next meeting.

There being no further business, the meeting was adjourned. The next regular meeting will be held Monday, December 9, 2024 at 5:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary